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# Start for Life Community Outreach Programme

# Application form

**Please read the programme guidance fully and check the eligibility criteria before completing this application form.**

## Application deadline: 11am, 5 November 2024

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| Part A - Eligibility checklist | | |
| **Please check this list carefully. You must be able to answer YES to all questions in order to be eligible to apply** | Yes | No |
| 1. Are you applying for funding for an organisation (not an individual)? |  |  |
| 1. Does your organisation work with residents of Hackney? |  |  |
| 1. Does your organisation have a formal constitution or governing document? |  |  |
| 1. Is your organisation constituted to be not-for-profit? |  |  |
| 1. Does your organisation have at least two people on its Board of Trustees or Management Committee? |  |  |
| 1. Do your financial statements/ last set of accounts show a financial surplus? |  |  |
| 1. Does your organisation have a bank account, requiring at least two signatories? |  |  |
| 1. Are all your bank account signatories unrelated (by blood or marriage) and living at separate addresses? |  |  |

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| Part B – About your organisation | | | |
| 1. Name of organisation/ lead partner: | |  | |
| 1. Address: | |  | |
| 1. Post code: | |  | |
| 1. What is the legal status of your organisation (more than one may apply) | | | |
| Company limited by guarantee | | | |
| Registered charity | | | |
| Voluntary organisation | | | |
| Other – please describe: | | | |
| 1. In which year did your organisation start? | | | |
| 1. What are the aims and objectives of your organisation? | | | |
| 1. How many paid staff/volunteers are involved at your organisation?  |  |  | | --- | --- | | Full time staff |  | | Part time staff |  | | Volunteers |  | | Board/ Trustees |  | | | | |
| 1. Tell us about your organisation’s leadership, including its board or trustees, and how they represent your community. | | | |
| 1. What was your organisation’s turnover in its last financial year? | | | |
| 1. Are you applying as:   Single organisation  Partnership or consortium, with a lead partner plus delivery partners | | | |
| 1. If you are applying as a partnership or consortium, who are the delivery partners? You do not need to include the lead partner in this list. If there are more than three delivery partners, please send us details of all additional partners by email. | | | |
| **Delivery partner 1** | | | |
| Name of organisation: | | | |
| Are they: | Constituted organisation | | Unconstituted group |
| Please tell us what they do: | | | |
| **Delivery partner 2** | | | |
| Name of organisation: | | | |
| Are they: | Constituted organisation | | Unconstituted group |
| Please tell us what they do: | | | |
| **Delivery partner 3** | | | |
| Name of organisation: | | | |
| Are they: | Constituted organisation | | Unconstituted group |
| Please tell us what they do: | | | |

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| Part C– About your project |
| 1. Which community will your project support? Please select one.   Charedi  Turkish, Kurdish, Cypriot  African and/or Caribbean heritage  If you’d like to give additional details on the community that your project will support, please do: |
| 1. Why is your organisation well placed to support this community to increase participation in Start for Life programmes? Tell us about your organisation’s experience of:  * Communications and outreach to engage people from this community in order to give support. * Working with families.   (Suggested answer length: 150-300 words) |
| 1. Where will your project operate?   Please be specific: if you plan to run your project in a local area, please tell us where that will be. |
| 1. What activities do you plan to deliver to increase accessibility to Start for Life services?   Accessibility includes access to computers or digital devices, language support and building confidence in the use of computers or digital devices. Your target group may experience other barriers to accessing Start for Life services: please include details of any additional support you will offer to overcome these barriers.  (Suggested answer length: 150-300 words) |
| 1. Please tell us how you will approach the following three activities and outcomes: |
| * 1. Develop and deliver an outreach and engagement plan to raise awareness of the Start for Life digital programmes, Children and Family Hubs services and reduce stigma associated with the services. (Suggested answer length: 100-200 words) |
| * 1. Increase the number of families connected to services at Children and Family Hubs and Digital Start for Life services.   (Suggested answer length: 100-200 words) |
| * 1. Increase registrations for the following digital programmes: Solihull Approach, Reducing Parental Conflict and Anya Digital App.   (Suggested answer length: 100-200 words) |
| 1. Approximately how many people will benefit from this project? |
| 1. When will your project start? Please note: projects should start in January 2025. |
| 1. When will your project end? Please note: the latest your project can finish is 31 March 2025. |

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| Part D – Project budget | | |
| How would you spend a £10,000 grant? | | |
| **Category** | **Details** | **Cost** |
| Staffing |  |  |
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|  |  |
| Project activity costs |  |  |
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|  |  |
|  |  |
|  |  |
| Volunteer expenses |  |  |
| Organisation running costs |  |  |
|  |  |
|  |  |
| Management costs |  |  |
| Other (please specify: |  |  |
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| Part E – Contact details and declaration | |
| 1. Who can we contact about this application? | |
| Name: |  |
| What is their position in the organisation? |  |
| Phone: |  |
| Email: |  |
| 1. Declaration   I, [Your name], am an authorised representative of [Name of organisation]. My position in the organisation is [Position in the organisation].  To the best of my knowledge, the information I have provided on this application form is correct.  If a grant is awarded, this will be used exclusively for the purposes described. | |
| Part F – Additional documents checklist | |
| Please attach your organisation’s most recent set of accounts or financial statement approved at your AGM with your application.  If your organisation has not applied to Hackney Giving before, please also attach:   * Your organisation’s constitution * Proof of the bank account that you will use to receive any grant from Hackney Giving (e.g. bank statement, paying in book) * Your organisation’s equal opportunities policy * Your organisation’s safeguarding policy/ policies.   Please send your application to [applications@hackneygiving.org.uk](mailto:applications@hackneygiving.org.uk) | |

Hackney Giving is run by Hackney CVS (registered charity 1069736)